



Academic Personnel  
Campus Human Resources  
Health System Human Resources

February 11, 2016

**PLEASE POST**

**To: UCLA Faculty and Staff**

**Re: Mandatory Sexual Violence/Sexual Harassment Prevention Training**

Dear Colleagues:

As part of the University of California's (UC) efforts to improve its prevention and response to sexual violence and sexual harassment, the Office of the President has asked campuses to prepare for rolling out a comprehensive Sexual Violence/Sexual Harassment Prevention Training Program for UC staff and faculty. The training program will help employees learn about, and understand, their role in ensuring that the University community remains free of all forms of discrimination and harassment, including sexual harassment and violence, which is prohibited by law and [UC Policy](#). Under this initiative, the Office of the President is asking all UC locations to ensure that employees on payroll with active status complete the training on sexual violence/sexual harassment prevention and response. **Faculty, supervisors and managers are already satisfying these obligations by remaining on the same two-year training schedule required by the State of California (AB 1825).** However, the course content has been updated. Additionally, starting this month, non-supervisory staff members will be expected to complete the online sexual harassment prevention training by no later than **May 1, 2016**, or within six weeks for any subsequent new hires.

The training is video-based and delivered online through the [UC Learning Center](#). Employees will receive an email notification when the training becomes available. It takes approximately 50 minutes to complete for non-supervisory staff. Faculty and supervisors will continue to take a separate training course of approximately two hours. For those employees who do not have access to online training, alternative methods of in-person training will continue to be made available to satisfy this requirement. If you have any questions about the training or would like to schedule an in-person workshop, contact Kathleen Salvaty, UCLA's Title IX Coordinator, at [titleix@conet.ucla.edu](mailto:titleix@conet.ucla.edu) or at (310) 206-3417.

Preventing and responding to sexual violence and sexual harassment is a responsibility that the University takes seriously. The Sexual Violence/Sexual Harassment Prevention Training Program will better prepare us to fulfill our obligation as members of the University community.

Sincerely,

***Carole Goldberg***

Vice Chancellor  
Academic Personnel

***Lubbe Levin***

Associate Vice Chancellor  
Campus Human Resources

***Susi Takeuchi***

Chief Human Resources Officer  
Health Sciences

CC: Kathleen Salvaty, Title IX Coordinator